

**BOROUGH OF LAKEHURST
WORK SESSION/REGULAR MEETING
DECEMBER 21, 2017
MINUTES**

MEETING OPENED AT 7:30 P.M. BY MAYOR HARRY ROBBINS.

ALL STOOD FOR THE PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE.

PUBLIC MEETINGS STATEMENT READ INTO RECORD BY MUNICIPAL CLERK DUGAN:

“IN COMPLIANCE WITH N.J.S.A. 10:4, OPEN PUBLIC MEETINGS ACT, NOTICE WAS GIVEN TO TWO NEWSPAPERS, AND POSTED, THAT A WORK SESSION AND REGULAR MEETING OF THE MAYOR AND COUNCIL IS SCHEDULED FOR THE TWENTY-FIRST DAY OF DECEMBER, 2017, WITH THE WORK SESSION TO BEGIN AT THE HOUR OF 7:30 P.M. AND THE REGULAR MEETING TO BEGIN IMMEDIATELY FOLLOWING AT THE LAKEHURST COMMUNITY CENTER, 207 CENTER STREET, LAKEHURST, NEW JERSEY, AT WHICH TIME, THE BUSINESS OF THE BOROUGH WILL BE CONDUCTED.”

ROLL CALL:

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|------------------------------|--------------------------|
| ROBIN BUSCH: PRESENT | PATRICIA HODGES: PRESENT |
| STEPHEN CHILDERS: PRESENT | GARY LOWE: PRESENT |
| JAMES DAVIS: PRESENT | STEVEN OGLESBY: PRESENT |
| MAYOR HARRY ROBBINS: PRESENT | |

WORK SESSION:

OATH OF OFFICE ADMINISTERED TO POLICE OFFICER MADELYN WALTZ:

Municipal Attorney Sean Gertner administered the oath of office to Police Officer Madelyn Waltz.

REVIEW OF REGULAR MEETING AGENDA:

Municipal Clerk Dugan reviewed the regular meeting agenda.

PUBLIC COMMENTS ON AGENDA ITEMS:

Time opened: 7:37 p.m.

Dona Sinton, 501 Rose Street, asked about the administrator position.

RESOLUTIONS NOT ON CONSENT AGENDA:

RESOLUTION APPOINTING STEPHEN CHILDERS AS PART-TIME ADMINISTRATOR:

Councilwoman Hodges requested discussion on the administrator appointment. Mrs. Hodges added that she "had an issue with the process" of hiring an administrator. Mrs. Hodges further added that while she is "not opposed to the outcome" there was "no process in looking for other candidates."

Council President Oglesby stated that all council members have a list of duties and expectations for the administrator position which will require a minimum of twenty hours per week.

Motion by: James Davis

Seconded by: Steven Oglesby

To approve resolution #17-175 appointing Stephen Childers as part-time administrator. Roll call vote held. All votes affirmative with the exception of Councilman Childers who abstained.

COMMITTEE/COUNCIL REPORTS:

Councilman Childers reported he met with the Chief Financial Officer who is "closing out the books" for 2017 and added he will be submitting his resignation as council member, effective December 31, 2017

Council President Oglesby reported he had reviewed the proposed playground equipment for Lake Horicon. Mr. Oglesby suggested that the shade tree committee meet next year to discuss some issues with the Borough's trees.

Councilman Lowe reported the Public Safety committee met with members of the Fire Department regarding a grant which is due by January, 2018.

MAYOR COMMENTS:

Mayor Robbins reported that the Pine Street curb and sidewalk project will begin on the north side of the 500 block of Pine Street.

COMMENTS FROM PUBLIC:

Time opened: 7:51 p.m.

Ken Sloan, Assistant Fire Chief, discussed the grant for a new fire truck and added that the grant submission would receive more consideration if the Borough could commit to

match 20% of the funding costs, which for a \$450,000 fire truck would amount to \$90,000.

Mayor Robbins stated the issue is the \$90,000 matching funds which are not available.

Councilman Davis stated "in a perfect world" the 20% match would be available.

Councilwoman Hodges stated the Fire Department need a "long-term" plan for the fire truck purchase.

Mayor Robbins stated the Finance committee, along with the Rolling Stock committee will meet with the Chief Financial Officer to discuss the grant.

Councilwoman Busch asked how often grants are made available.

Mr. Sloan replied that grants are offered on a yearly basis.

Mayor Robbins stated the Fire Department needs a capital plan

Councilwoman Hodges stated "everyone must come together to set a goal" and suggesting starting the process immediately.

Time closed: 8:07 p.m.

Motion by: Patricia Hodges

Seconded by: James Davis

To adjourn meeting. Roll call vote held. All votes affirmative. Time: 8:08 p.m.

Bernadette Dugan, RMC/CPM
Municipal Clerk